



April 19, 2019

**Notice of Annual Meeting of the Members**

Monday, May 20, 2019 at 6:30 pm

Dear Homeowner(s) of Uptown Village Townhomes,

As the Managing Agent for **Uptown Village Townhome Owner's Association, Inc.** We are pleased to announce that the Annual Meeting of the Members has been scheduled for **Monday, May 20, 2019 at 6:30 pm.** The purpose of this meeting is to discuss normal business of the Association and to present information on current Association affairs.

Enclosed in this packet you will find the agenda and a proxy. **Even if you plan on attending, it is important that you return your proxy as unforeseen circumstances may occur, preventing you from being able to attend. The Annual Meeting of the Members cannot be held unless quorum requirements are met, either in person or by proxy. If a meeting must be recalled for a later date, the Association incurs additional costs for securing a venue, printing, mailing of meeting notice, etc. You may assign your proxy to a Member of the Board or to a neighbor of your choice who will be in attendance.**

**Date:** Monday, May 20, 2019  
**Time:** 6:30 pm – 7:30 pm  
**Location:** Central Elementary School  
Room 220  
400 High School Drive  
Lewisville, TX 75057

**Check in will begin at 6:00 pm.** We look forward to seeing you there on **Monday, May 20, 2019.** If you have any questions about the upcoming meeting, please visit the Association's website at [www.uptownvillagetownhomes.com](http://www.uptownvillagetownhomes.com), submit your inquiry under the "Contact Us" tab and an Essex representative will respond promptly.

Sincerely,

Essex Association Management, L.P., Managing Agent,  
On behalf of Uptown Village Townhome Owner's Association, Inc.

cc: HOA file

Enclosures: Draft Agenda, Proxy

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